

D6.3 BECoop web portal and dissemination material

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www.becoop-project.eu



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About

Over the last years, the EU has witnessed some remarkable steps in Renewable Energy (RE) deployment. However, at the same time, we see an increasingly uneven penetration of RE across the different energy sectors, with the heating and cooling sector lagging behind. Community bioenergy schemes can play a catalytic role in the market uptake of bioenergy heating technologies and can strongly support the increase of renewables penetration in the heating and cooling sector, contributing to the EU target for increasing renewable heat within this next decade. However, compared to other RES, bioenergy has a remarkably slower development pace in the decentralised energy production which is a model that is set to play a crucial role in the future of the energy transition in the EU.

The ambition of the EU-funded BECoop project is **to provide the necessary conditions and technical as well as business support tools for unlocking the underlying market potential of community bioenergy.** The project's goal is to make community bioenergy projects more appealing to potential interested actors and to foster new links and partnerships among the international bioenergy community.

The project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 952930.

Project partners



















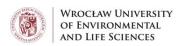






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1 Introduction

Dissemination and communication activities were thoroughly presented in D6.1 Dissemination and Communication Plan (DCP, M3) as key steps to successfully support the project's objectives. The current document (D6.3) presents the BECoop dissemination material (identity, templates, brochure and poster designed for both digital use and print) and introduces material to be further developed. In addition, D6.3 provides an overview of the initial version of the fully operational BECoop website, presenting the general provisions that guided its development.

This project's promotional material will support BECoop in reaching out to its target audiences (RESCoops, local authorities and municipalities, policymakers, energy and Renewable Energy (RE) authorities and associations, energy market actors, general public, etc.) providing accurate information on the project activities and raising awareness on the topics it addresses (bioenergy, community bioenergy), in a vulgarised language and with modern, elegant touches.

The BECoop website will be continuously updated with new content, news, events and text sections if/when needed. Partners responsible will closely monitor its usage in order to proceed with required changes and additions, according to the implementation of project activities and the users' feedback, in order to enhance its attractiveness and keep the content updated.

2 BECoop identity and promotional package

The creation of BECoop identity guidelines was the first step towards building a strong project presence and recognition, prepared by IEECP, after receiving input from partners. It is now the basis to develop all promotional and dissemination material highlighting the BECoop message. Necessary steps were considered so that a common identity is respected in all: poster, brochure, newsletter templates, website, and more. Different levels of promotional material will ensure outreach and increase the project visibility. The EU funding acknowledgment always has a prominent space in all project promotional material.

2.1 BECoop identity, guidelines and templates

The project guidelines include: logo, colours, fonts as well as PPT and Word templates to be used throughout the project lifetime to ensure brand recognition. The BECoop identity, guidelines as well as the presentation and publication templates, showcased below, were designed and shared with partners (also presented in D6.1 – Communication and Dissemination Plan).



Figure 1. BECoop main logo and logo with tagline

LOGO GUIDELINES

COLORED LOGO

Always use the full color logo. The colors are a part of the logo.

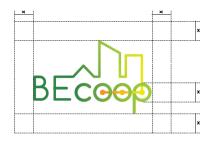


FREE SPACE

Around the logo must be free space where no graphic element or text is allowed.

To preserve the readability of the logo and to strengthen recognizability.

The free space is the height of the letter "o".



COLORS





forrest green

CMYK 78|12|92|22 RGB 42|134|67 HEX #2A8643



grass green

CMYK 43|0|100|0 RGB 159|204|59 9FCC3B



CMYK 10|0|100|0 RGB 238|232|9



orange fire

CMYK 5|24|100|0 RGB 242|192|25 F2C019



orange heat

CMYK 0|50|100|0 RGB 247|148|29 F7941D

SECONDARY



grey dark

CMYK 0|0|0|80 RGB 90|90|90 5A5A5A



grey light CMYK 0|0|0|20 RGB 200|200|200



vellow sun





FONTS

Which fonts to use layouting a document for BEcoop.

For TITLES and QUOTES: COMFORTAA Is a free font. Available on dafont.com

Consequiant quat re moluptas aligendis re prat magnamus atla quam est

Comfortaa regular

Consequiant quat re moluptas aligendis re prat magnamus atia quam est

Comfortaa light

Consequiant quat re moluptas aligendis re prat magnamus atia quam est

For running TEXT: QUICKSAND

a Google and adobe supported font.
So you can use it for web applications as well.

Ouicksand bold

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Consequiant quat re moluptas aligendis re prat magnamus atia quam est

Consequiant quat re moluptas aligendis re prat magnamus atia quam est

For PPT presentations: CALIBRI

Calibri bold

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Calibri regular

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Figure 2. BECoop design guidelines, colour scheme, fonts and icons



Figure 3. BECoop PowerPoint template

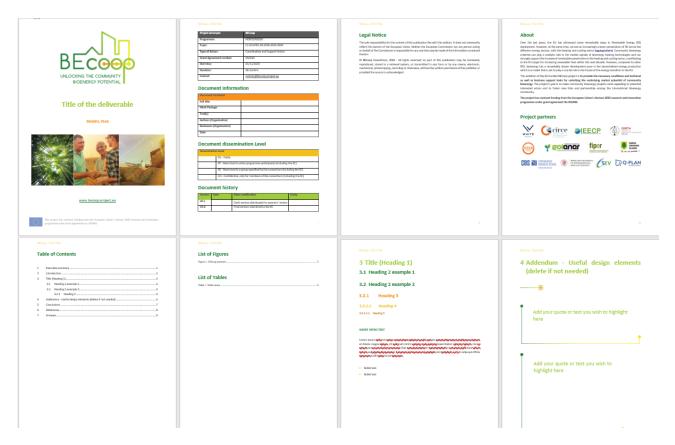


Figure 4. BECoop Word template

2.2 BECoop brochure

A brochure was produced and shared with all partners in February 2021, to introduce the project to all target audiences, interested actors and, of course, pilot stakeholders. Shaped as a threefold, recto and verso, it presents:

- a focus on bioenergy and communities: the different sources and use, as well as the benefits communities can entail,
- the BECoop objectives and key activities
- the project pilots and tools, as well as other assets, showcased as key figures, and
- the project partners and all contact details.
- It also provides a link to our project website for readers to find out more.

The brochure is written in a clearly understood language and produced with an eye-catching, colourful, and elegant design.



Figure 5. BECoop brochure, for digital use, recto and verso



Figure 6. BECoop brochure, for print, recto and verso

2.3 BECoop poster

A project-poster was also developed, highlighting the BECoop goal and activities in a brief yet concise manner. The low amount of information allows readers to better focus on the essential elements, like key activities, map of pilots, project partners and key contact information. The poster further allows the eye to rest and concentrate on the visual elements. IEECP will remain available if further posters or banners need to be developed or enhanced based on the project identity.



Figure 7. BECoop poster

BECoop – D6.3 BECoop web portal and dissemination material

The poster and brochure, presented above, will be adapted on an ad-hoc base throughout the project's lifecycle if/when additional elements need to be included or if updates need to be implemented.

Additional material will be developed later in the project, such as a **newsletter template and a promotional video**. The video, the content and characteristics of which will be defined later in 2021, will be produced early in 2022 to create awareness and exploit viral effects. It will be uploaded on YouTube and shared through all BECoop channels (website, newsletter, social media) and those of partners.

Leaflets, infographics and factsheets, highlighting other BECoop Work Packages' results or supporting their activities (e.g., WP3 awareness campaigns and actions), will be produced on demand, allowing - with additional formats - to target different audiences (policymakers, citizens, RESCoops, etc.).

Considering the highly digital aspect of BECoop, we aim to make this **project paper-free** (no print), having at least a 90% digital dissemination and communication focus. The digital files of our poster and brochure will be widely disseminated through all project tools and channels.

As mentioned, whenever needed, the BECoop promotional material will be adapted and adjusted according to future needs and specificities of project-related actions and activities. It will also be translated and adapted to the pilot local languages and characteristics (Greek, Italian, Spanish, Polish and English). It is, therefore, recommended to consortium partners to consider printing the material only in cases that there is an added value demonstrated and in reasonable quantities to avoid waste.

3 BECoop website

A great deal of the BECoop visibility relies on the project's website. It was, therefore, a key step to have it released during the first months of project implementation (end of February 2021, M4). The BECoop website will be continuously updated with new content, news, events and text sections if/when needed.

The BECoop web portal has been launched in February 2021 (www.becoop-project.eu) aiming to:

- Present in a comprehensive yet understandable manner the project, its activities and scope, and act as a dissemination and communication tool, informing stakeholders (among else, policymakers, general public, project stakeholders (energy agencies, providers), research & academia, media, etc.) across the EU on:
 - o The basic concepts that set the framework of the project implementation; and
 - o Relevant reports, studies and events
- Serve as an easy-to-use and navigate portal hosting the several tools developed during the project,
- Present the benefits that energy communities entail, especially for bioenergy heating projects,
- Share news, events and links bringing added value to visitors,
- Be a source of information, serving transparent information on what bioenergy is, its multiple sources and the technologies, benefits and related legislation,
- Serve as an entry point to the project's Social Media Accounts (LinkedIn, Twitter, Facebook and YouTube).

3.1 Operational procedures and roles

IEECP launched, early 2021, a call for proposals to find a web designer for the development of the BECoop web portal theme and asked 4 companies for quotes. The chosen web designer (<u>ideaz</u>) was selected based on experience, pricing and understanding of the project's websites requirements. IEECP, representing BECoop, requested a simple yet dynamic website, with interactive elements, icons and graphics adding value to the content.

The chosen website design and structure is based on the Wordpress CMS platform¹. The platform allows an unlimited number of pages to be created/posted, while an integrated text editor enables the editor to use similar to Word formatting choices and add images/videos or document libraries.

As of February 2021, the website's online content is being developed and administered by the Dissemination Manager, IEECP, with the support of all partners (providing ideas for content and reviewing existing content when needed). The website will be maintained over the project's lifecycle, as from end of February 2021, and 2 years beyond the project completion.

¹ https://wordpress.com/

More specifically, **IEECP**, as the project **Dissemination Manager** is overall responsible for:

- creating and updating the portal content and its presentation,
- 'marketing' activities to enhance the visibility of the portal ensuring that it is highly ranked in on-line search engines,
- quality control of the information that is published on the portal,
- monitoring the partners' performance to ensure that the targets are met and suggest corrective actions if and when necessary.

All partners will contribute to the portal content and periodically provide updates and communication material to IEECP (e.g., articles, photos, news) regarding project activities - as well as any other type of activity or event that is of interest to BECoop - to be published on the web portal.

3.2 Content management

- The content of the BECoop website is in English. Any material (e.g., report, legislation, etc.) that will be in a language other than English will be properly marked.
- All content, articles and reports uploaded on the BECoop website will be accessible and freely available to all visitors.
- IEECP is able and in charge of editing/changing the content of the portal ad-hoc.
- Emphasis is given to "cross-referencing" so that information is accessible from multiple pages/sections.
- A form is always visible so that interested website visitors can subscribed to the BECoop newsletter (supported via MailChimp)
- The monitoring of the website's key performance indicators will be performed using Google
 Analytics in order to track helpful information such as number of visitors, average time spent
 on the website, popular pages, number of downloads etc. This will enable to fine tune the
 project's communication strategy and identify potential ways of improving the website in
 order to ensure maximum visibility and reach targets.

3.3 Privacy policy

The BECoop website is committed to being transparent and to ensuring that the privacy of its visitors is respected and protected. A Privacy Policy according to the General Data Protection Regulation (GDPR) also applies to the project website and governs personal information and collection usage by the website only.

The cookie policy will specifically allow people to decide not to be tracked, following the GDPR requirements. In particular, it explains what type of personal data the web-portal collects, how it uses them and stores them, and issues that relate to the rights of users, their security, as well as descriptions about Google analytics.

The project's privacy policy will be readily available online (website footer) so that all visitors can thoroughly read it. This document may also be found on the latest Data Management Plan.

3.4 BECoop temporary landing page

While the (permanent) BECoop website was being developed, a temporary landing page already went online (readily available from early February) providing essential project-related information and allowing visitors to subscribe to the BECoop newsletter mailing list. This temporary webpage, depicted below, included:

- a BECoop animated logo,
- links to all BECoop social media accounts,
- an introduction to the project and its "reason-to-be",
- a newsletter subscription form,
- the acknowledgement of EU funding and
- the cookie policy pop-up.



Figure 8. BECoop temporary landing page

3.5 BECoop website sitemap

The non-temporary/fully operational version of the BECoop website went online towards the end of February 2021. The website, simple yet complete, easy-to-use, and intuitive, avoids excessive project "jargon", providing well-structured and easy-to-find information and resources. **Its content will constantly be updated to reflect the audience needs and project advancements.**

The website's structure and sitemap is presented in the following figure:

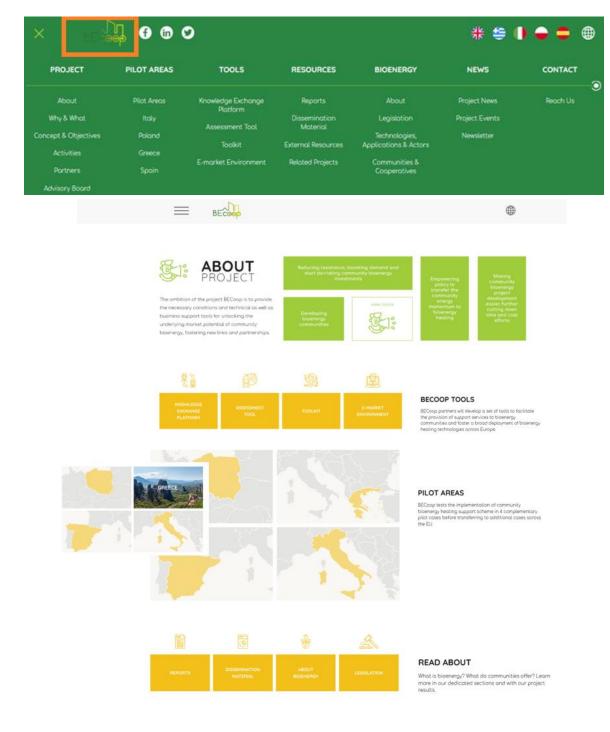


Figure 9. BECoop website Sitemap

Chapters below provide further details, including screenshots, on the main/dedicated sections of the BECoop website.

3.5.1 BECoop Homepage

The homepage provides a brief project introduction, and an easy-to-navigate menu giving access to more details on the project, its pilot's cases, the BECoop tools and resources, the latest news/events and a read-about section on Bioenergy. The homepage also hosts social media buttons, a newsletter subscription form, the EU acknowledgement and links to the privacy policy. A project video will become available from early 2022 and will be embedded here. This page further includes a languages menu; a dedicated/translated page with project-essential information will be available in the pilot languages: Italian, Greek, Polish and Spanish as well as Basque). The homepage introduces icons and colourful boxes to add dynamism and allow visitors to easily spot the section they are looking for. Some elements are interactive: the pilot maps, for example, turn into related photos when hovered over.



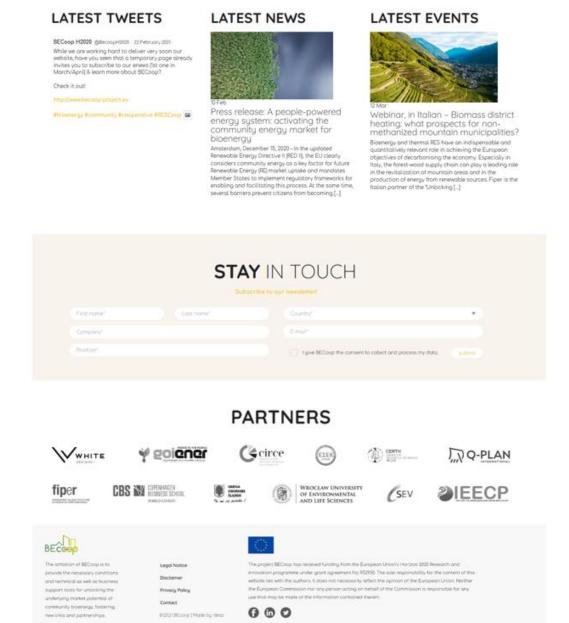


Figure 10. BECoop website - Homepage

3.5.2 BECoop Project

The *Project* web page includes the following information:

- About –summary of the project
- Why & What presenting BECoop's reason-to-be and key mission
- Concept and objectives introducing BECoop concept and goals
- Activities the key project's work steps
- Partners and Advisory Board presenting the project partners on an EU map, with their logos clustered in thematic categories (research, business, RESCoop, etc.)

3.5.2.1 About



ABOUT BEcoop



Figure 11. BECoop website - About page

3.5.2.2 Why & What



WHY & WHAT

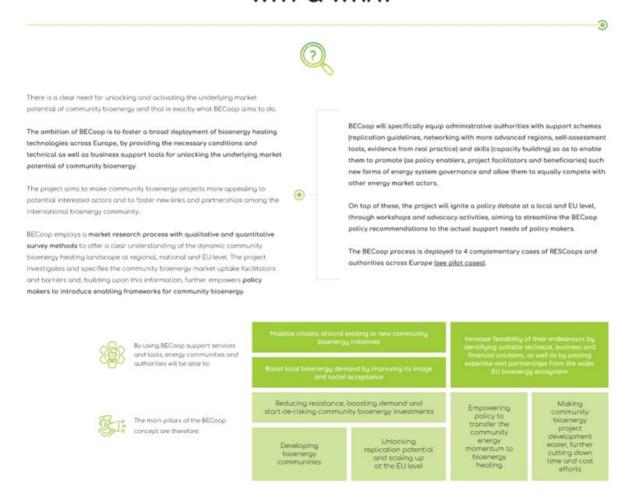


Figure 12. BECoop website - Why and What page

3.5.2.3 Concept & Objectives



CONCEPT & OBJECTIVES



Figure 13. BECoop website - Concept and objectives page

3.5.2.4 Activities



ACTIVITIES



Figure 14. BECoop website - Activities page (boxes open to show content)

3.5.2.5 *Partners*



PARTNERS



Figure 15. BECoop website - Partners page

3.5.2.6 Advisory Board

Note: The BECoop Advisory Board page will only be made available once the AB is officially formed. The page will include a short introduction and if agreed by the Board, names, organisation and photos of the members.

3.5.3 BECoop Pilot Areas

The *Pilot Areas* generic page briefly presents the BECoop pilots' approach - technical and business services that will be developed to support them. Each pilot case is also presented in a dedicated page highlighting the regional and technical characteristics, the current heating situation, the scenario to be tested and what BECoop will bring to the pilot.

3.5.3.1 Overview of BECoop Pilot Areas



PILOT AREAS



Figure 16. BECoop website - Pilot areas page

3.5.3.2 BECoop Pilot Case Presentation

Note: Only one pilot case is showcased here, all pilot cases follow the same structure



ITALY, Tirano

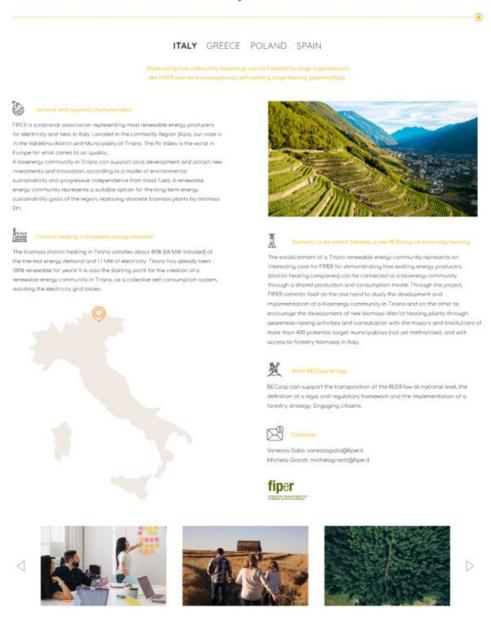


Figure 17. BECoop website - Pilot case presentation

3.5.4 BECoop Tools

Note: Only one of the tools is screened, all follow the same webpage structure.



KNOWLEDGE EXCHANGE PLATFORM



Figure 18. BECoop website - Knowledge Exchange Platform page

3.5.5 BECoop Resources

The BECoop Resources section will be populated with regular updates and is divided into:

- Our project reports such as the deliverables with a research approach
- Dissemination material such as the reports with a focus on communication, dissemination and marketing activities, the brochure and poster,
- External resources gathering in a single page interesting videos, web pages, podcasts to learn more about BECoop topics,
- Related projects links to other EU-funded projects partners of BECoop.

3.5.5.1 Reports



REPORTS

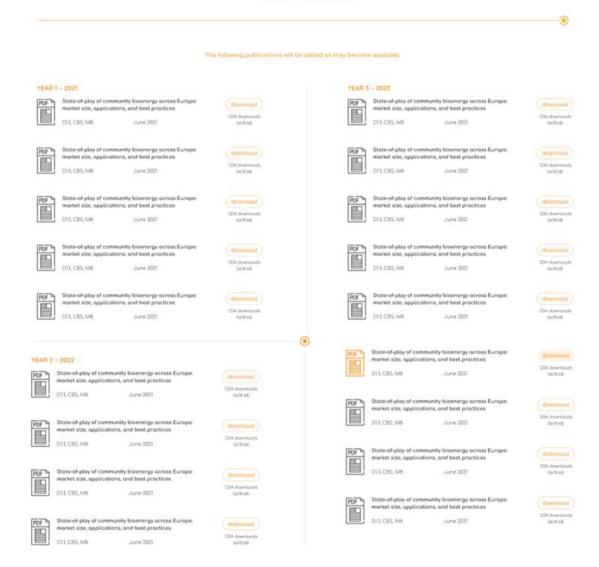


Figure 19. BECoop website - Reports and Dissemination material pages

3.5.5.2 External Resources



EXTERNAL RESOURCES

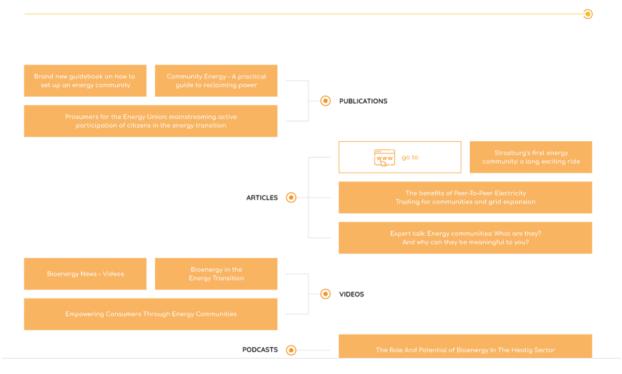


Figure 20. BECoop website - External resources page

3.5.5.3 Related Projects



RELATED PROJECTS



Figure 21. BECoop website - Related projects page

3.5.6 Bioenergy

Pages under this section aim at providing transparent information about bioenergy; various technologies and applications and related legislation are presented here. In addition, this section provides valuable knowledge on community energy stands for and its contribution towards a more sustainable society.



BIOENERGY



Figure 22. BECoop website – Bioenergy: about page



LEGISLATION

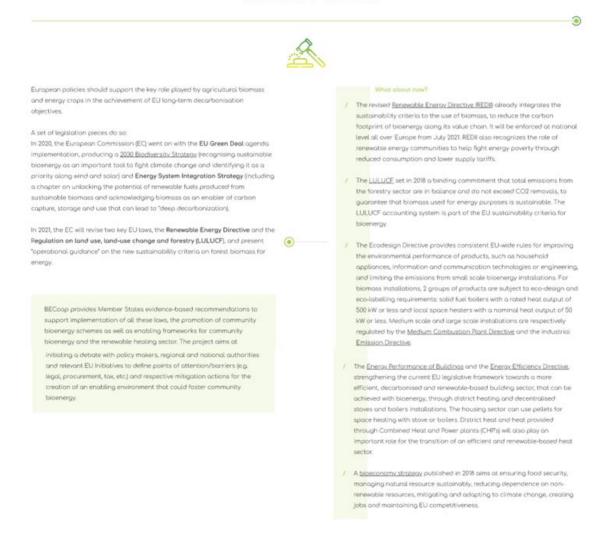


Figure 23. BECoop website – Bioenergy: legislation page



TECHNOLOGIES, APPLICATIONS & ACTORS



Figure 24. BECoop website - Bioenergy: Technologies, applications and actors page



COMMUNITIES & COOPERATIVES

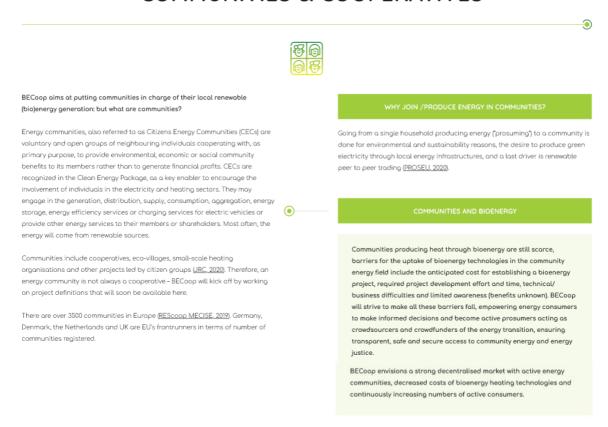


Figure 25. BECoop website - Bioenergy: Communities and cooperatives page

3.5.7 BECoop news, events and newsletters

This section, continuously updated by IEECP with the support of partners, will provide the project's latest news and events, and allow to easily find in a single place past issues of our project newsletters.

VIDO DOS ET ACCUSANUS ET INSTO COLO DIGNISSIMOS DUCIMUS VIDO DOS ET ACCUSANUS ET INSTO COLO DIGNISSIMOS DUCIMUS AND VIDO DOS ET ACCUSANUS ET INSTO COLO DIGNISSIMOS DUCIMUS CONTROL QUARTE COLOR CO

Figure 26. BECoop website - News and events pages

3.5.8 Contact

This section presents all necessary information to get in touch with the project and its representatives. In addition to the generic project email address, it lists the project coordination and management team (photos will be added at a later stage) and highlights additional administrative project information.

BECoop's social media accounts are included here again. As already mentioned, website visitors while browsing the BECoop website, will always be given the option - through a user-friendly form at the lower website's section - to register to the project's mailing list in order to receive project news twice per year though the BECoop newsletter.

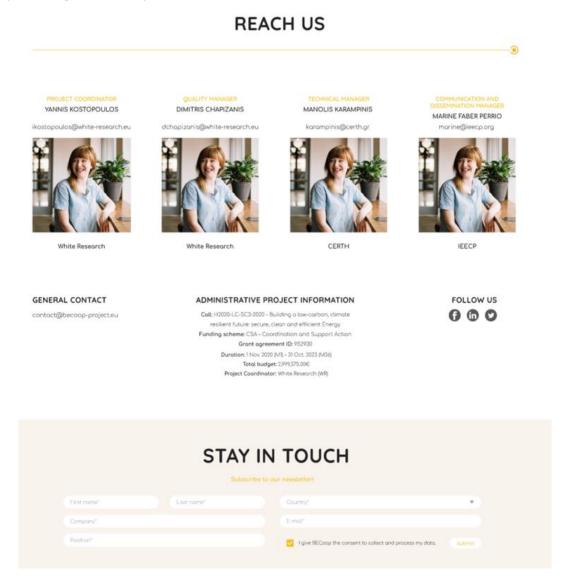


Figure 27. BECoop website - Contact page

4 Conclusion

This report allowed digging into the digital and hard-copy BECoop dissemination material made available to partners to raise awareness about and present the project to external stakeholders.

The main aim of the document was to present the project identity, templates, poster, brochure and website, including their structure and screenshots.

The BECoop dissemination material aims at increasing the visibility of the project's activities and results, thus paving the road for their post-project deployment and uptake. Further material will be developed and will be come available in the upcoming months to always make sure that the key messages of BECoop are effectively conveyed to its target audiences.

A key take away is that all these are subject to evolutions, and the final versions will always be available on the project website. Information on the website is also provided in the DCP (D6.1) delivered in M3 that will be updated in M18.